Hickory Public Library 3D Printing Policy

Hickory Public Library makes 3D printing available to members of the public for a fee. The Library's 3D printers are available to make three-dimensional objects in plastic using a design that is uploaded from a digital computer file.

- 1. The Library's 3D printers may be used only for lawful purposes. They may not be used to create weapons or to create materials that are:
 - Prohibited by local, state or federal law.
 - Unsafe, harmful, dangerous or pose an immediate threat to the well-being of others.
 - Obscene or otherwise inappropriate for the Library environment.
 - In violation of another's intellectual property rights. For example, the printers will not be used to reproduce material that is subject to copyright, patent or trademark protection.
- 2. The Library reserves the right to refuse any print request.
- 3. Only Library staff and volunteers will have hands-on access to 3D printing equipment.
- 4. Priority for printing will be given to Library programs and events.
- 5. Costs are determined based on the amount of materials used. A current fee schedule is available on the Library's website.
- 6. Charges must be paid at the time of pickup. Refunds are not given. Items not picked up within 7 days become the property of the Library.
- 7. Files will be deleted from the system when each print job is complete.

APPROVED AUGUST 29, 2019